

FAIRVIEW INDEPENDENT SCHOOLS

2201 Main St. Ashland, KY 41102

Phone: (606) 324-3877

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JACKIE RISDEN-SMITH – *Superintendent*
BEN COLEMAN – *Director of District-Wide Programs*
SARA SMITH – *Director of Curriculum, Instruction & Assessment*
CRYSTAL CLAAAR – *Finance Director*
KYLIE HAYWOOD – *Special Education Director*
TERRI HOOD – *Transportation*
JASON MORRISON – *DTC/CIO*
CINDY WHITT – *Food Service Director*

BOARD OF EDUCATION
DOUG CAMPBELL – *Vice- Chairman*
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TOM LOWE – *Board Member*
CHAD SLAVENS - *Board Member*
MATT TACKETT – *Chairman*

LAWN CARE SERVICES

SECTION I: BID SPECIFICATIONS

The Fairview Independent Board of Education will receive bids at its office at 2201 Main Street, Ashland, Kentucky, until Friday, April 10, 2020, for the following lawn care services: Central Office/Maintenance Garage, Fairview High School, Virginia Street, Fairview Elementary, and the Renfroe Building. Aerial photos are attached on page 5 of this packet. All bids are to be sealed in an envelope and clearly identified as “Bid-Lawn Care Services”. Bid packets will be emailed. Please email Ben.Coleman@fairview.kyschools.us or Crystal.Claar@fairview.kyschools.us to obtain a bid packet. Bid packets must be mailed to Central Office at 2201 Main Street, Ashland KY 41102 and received before the close of business on April 10, 2020. When you mail your bid to Central Office, you are encouraged to add a delivery receipt at the post office if you wish to receive confirmation of receipt. Sealed bids will be opened by the Finance Officer and one or more Superintendent designees on Monday, April 13, 2020 at 9:00AM. As an agent of the Fairview Independent Board of Education, the Superintendent will consider all bids and determine the winning bid. The winning bidder will be notified before the close of business on Tuesday, April 14, 2020 with services to commence the week of notification.

The Fairview Independent Board of Education reserves the right to award or reject any or all bids and to waive any informality in the manner of bids presented.

SECTION II: BID INSTRUCTIONS

REFERENCE: Lawn Care Services-Central Office/Maintenance Garage, Fairview High School, Virginia Street, Renfroe Building, and Fairview Elementary.

CLOSING TIME OF BIDS: 3:00PM Friday, April 10, 2020.

BID PICK-UP TIME: By email. Please email Ben.Coleman@fairview.kyschools.us or Crystal.Claar@fairview.kyschools.us to obtain a bid packet.

1. Sealed bids are required. Submit the bid in an envelope with the words "Bid-Lawn Care Services" written on the exterior of the envelope. Bids will only be accepted by mail due to COVID-19. Bids should be clearly labeled "Bid-Lawn Care Services" and mailed to Fairview Independent Schools 2201 Main St W, Ashland, KY 41102 in time to be received by close of business on April 10, 2020.
2. Bids, to receive consideration, must be received prior to the time designate in this invitation; none will be accepted thereafter. The Bid Sheet is SECTION IV of this document.
3. Lawn Care Services are considered cutting, trimming, and cleanup of said subject property. Additional information may be obtained by contacting Ben Coleman-Director of District-Wide Programs or Crystal Claar-Finance Director, at 606-324-3877.
4. Services must be rendered at least weekly during periods of high growth and less frequently during periods of slow growth.
5. Prior to the first service date, proof of insurance identifying Fairview Independent Schools, 2201 Main Street, Ashland, KY 41102 as the Certificate Holder along with a \$1,000,000 limit for each occurrence (standard) must be submitted to the Central Office. IF the winning bidder fails to provide proof of insurance within 7 days of the award, the District will consider the bid null and void.
6. The "CERTIFICATION" page must be signed by an authorized representative of the bidding party. The representative must have the ability to legally bind the bidding party. The "CERTIFICATION" sheet is SECTION III of this document. The bid is void unless the "CERTIFICATION" page is signed.
7. All bids shall be effective for 30 days from date of opening unless otherwise specified in special conditions of biddings, and no bid may be withdrawn prior to that time.
8. The Fairview Independent Board of Education reserves the right to waive defects and informalities in proposals, to reject any or all proposals, or to accept any proposal as may be deemed to its interest, and to award by item, combination of items, or lot.

SECTION III: CERTIFICATION

THIS CERTIFICATE MUST BE EXECUTED BY THE BIDDER

In compliance with this invitation to bid; in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid is accepted, in part or whole, to furnish any or all the items upon which prices are quoted in accordance with the specifications as stated in SECTION II of this Invitation to Bid.

Name: _____

Address: _____

Telephone: _____

AUTHORIZED SIGNATURE

DATE

SECTION IV: BID SHEET

DESCRIPTION	BID AMOUNT (PER CUT)
CENTRAL OFFICE/MAINTENANCE GARAGE	\$
FAIRVIEW HIGH SCHOOL	\$
VIRGINIA STREET	\$
RENFROE BUILDING	\$
FAIRVIEW ELEMENTARY SCHOOL	\$

Lawn Care Service-Fairview High School



Lawn Care Service-Central Office/Maintenance



Lawn Care Service-Renfroe Building



Lawn Care Service-Fairview Elementary School



Lawn Care Service-Virginia Street

